

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

	Comments
Term (Duration of Contract)	January 15, 2003 until June 30, 2003, with automatic annual renewals- current renewal from July 1, 2006- June 30, 2007; Please refer to Section 1 of License Agreement and Date Confirmation Agreement.
Termination Clause	Parties may cancel automatic renewal upon 10 months notice to the other, may cancel for breach upon 15 days notice, and if the facility cannot be occupied or used as intended for specifically enumerated reasons, either party may cancel the dates affected; Please refer to Sections 1 and 10 of License Agreement and Date Confirmation Agreement.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Insurance: Please refer to Section 9 of License Agreement. Indemnification: Please refer to Section 9 of License Agreement.
Regulatory issues	None
Confidentiality Provision	None. The Kravis Center will not receive student information.
Warranties	Please refer to Section 11C of License Agreement.
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County; Please refer to Section 11G of License Agreement.

Business Principles:

	Comments
Sound Business Principles	Yes
Reasonableness of Fees	\$28,585.00; Please refer to Date Confirmation Agreement
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	\$28,585.00; Please refer to Date Confirmation Agreement

Other Issues:

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	
Miscellaneous Issues	
Appropriate Departmental Sign-off	

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO


 By: Attorney (Name and Date)